Evaluation Form  
Catechist Certification Program  
Office of Religious Foramtion Program - Diocese of El Paso  

Thank you for your willingness to evaluate a catechist who is seeking certification. You have been chosen because the candidate sees you as an experienced catechist. Please read and familiarize yourself with this form before the session to allow for a better learning experience. It is strongly recommended that you spend some time with the candidate after the session to share your observations, perceptions, and questions to help the candidate grow in this part of the practicum phase. Please give this form to the candidate so s/he can turn it in as part of the application process.

Name of Catechist Evaluating ____________________________________________
Name of Catechist being evaluated _______________________________________
Age/ grade level evaluated _____________________________________________
Day/date/time of session ____________________________ length of session _______
Text used/publisher ___________________________________________________

Atmosphere

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
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The catechist welcomed learners

The catechist called each person by name

**The catechist created an atmosphere that was** (circle all that apply)

- warn
- welcoming
- enthusiastic
- friendly
- formal
- informal
- Other _______________

**The catechist achieved this atmosphere through** (circle all that apply)

- Body language
- eye contact
- tone of voice
- room arrangement
- Other _______________

**The Catechist:**

- was warm
- had an approachable manner
- used a pleasant tone of voice
- appeared to be prepared
- helped create community
- an atmosphere of belonging
- was interesting/engaging

**The room was**

- Comfortable
- Attractive
- Learner friendly
- Other _______________

Comments

__________________________________________________________________
### Prayer and Environment for Prayer

<table>
<thead>
<tr>
<th>Statement</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>The catechist prepared a prayer space</td>
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<tr>
<td>The catechist used appropriate liturgical colors</td>
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<tr>
<td>The catechist led the students in prayer</td>
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<tr>
<td>The catechist encouraged students to pray in class</td>
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<tr>
<td>The catechist used a variety of forms of prayer</td>
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<tr>
<td>The catechist used age appropriate prayer forms of prayer</td>
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<tr>
<td>The catechist used formal and Trinitarian prayers</td>
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</table>

**The catechist encouraged prayer through use of** (circle all that apply)

- Formal prayer
- Trinitarian prayer
- Spontaneous prayer
- A prayer service
- Song
- Gesture
- Movement
- Guided meditation
- Silent reflection
- Procession
- Other

**Comments**

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### Integration of Scripture

<table>
<thead>
<tr>
<th>Statement</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>The bible was enthroned in the prayer space</td>
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<tr>
<td>The catechist used the Scripture in prayer</td>
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<tr>
<td>The students read from the Bible</td>
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<tr>
<td>The catechist used the Scriptures within the session</td>
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</table>

**Comments**

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### Catechetical Method/Presentation

<table>
<thead>
<tr>
<th>The catechist introduced the theme of the session</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
<td>The catechist surfaced the experience of the learners</td>
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<tr>
<td>The catechist presented material that was age-appropriate</td>
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<tr>
<td>The catechist used a variety of methods to teach the session</td>
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<td>The catechist was enthusiastic and engaged the learners</td>
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<tr>
<td>The catechist gave a clear presentation of church teaching</td>
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<tr>
<td>The catechist encouraged the learners to respond to the material</td>
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<tr>
<td>The catechist used activities that are related to the theme</td>
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<tr>
<td>The catechist used technology related to the theme.</td>
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</table>

#### The catechist presented the theme of the session using (circle all that apply)
- story
- poster
- banner
- audio-visual
- lecture
- song
- other________________

#### The catechist developed the theme during the session using (circle all that apply)
- Bible story
- textbook
- lecture
- audio-visuals
- story
- music
- discussion
- Reading
- individual activity
- group activity
- memorization
- creative writing
- Question/answer
- drama
- debate
- clear presentation of Church teaching
- Other________

Comments

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### Integration/Response

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<thead>
<tr>
<th>The catechist allowed time for reflection</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
<td>The catechist encouraged response to the lesson</td>
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<tr>
<td>The catechist assessed what students learned</td>
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</table>

#### The catechist encouraged response to the session through (circle all that apply)
- Prayer
- mediation
- creative writing
- service project
- song
- faith-sharing groups
- liturgical celebration
- gesture
- movement
- Other________

#### The catechist assessed what the students learned through (circle all that apply)
- activity/assessment
- Question and answer
- large group discussion
- writing

Comments
<table>
<thead>
<tr>
<th>Management</th>
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<tbody>
<tr>
<td>The catechist was organized and ready to present material</td>
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<td>The catechist maintained a sense of order</td>
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<td>The catechist demonstrated control of the class</td>
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<td>The catechist dealt with discipline problems as they occurred</td>
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<td>The catechist fostered a sense of respect among the learners</td>
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<table>
<thead>
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Comments

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Strengths of this Catechetical session

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Ways this session could be improved

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Assessment Form taken from: Infantino, Ginger, A Workbook for Parish Catechetical Leaders on the Supervision of Catechists